

**Winchcombe School**  
**Minutes of the Academy Trust ANNUAL GENERAL MEETING**  
**Wednesday 29<sup>th</sup> November 2017 at 1915hrs.**



<b>Present</b>		<b>In attendance</b>	
Sue Proctor (Chair)	SP	Stuart Clarkson	SC
Amanda Peck (Vice Chair)	AP	Parin Gohill	PG
Iain Knight (Vice Chair)	IK	Sarah Teague	ST
Neil Hall (Head)	NH	Malcolm Rudkin	MR
Samantha Dunne	SD	Lesley Lodge (Clerk)	LL
Victoria Leather	VL		
Geoff Cove	GC	<b>Apologies</b>	
Rob Wilcock	RW	Barry Brooks-Hughes	BB
Tim Winder	TW		

<b>Opening Items</b>		
It was noted that the meeting was quorate		
Introductions were made		
These Minutes will remain in DRAFT until signed off at the 2017/2018 AGM		
<b>1.1</b>	<b>Receipt of apologies for absence</b>	<b>Action</b>
	Apologies for absence had been received from Barry Brooks-Hughes.	
<b>1.2</b>	<b>Approval of the AGM Minutes from November 2016</b>	
	The Chair read the minutes of the previous AGM and apologised that due to staff changes the minutes had not been previously circulated/available. A draft hard copy is the only version available and will be added to the School website following this meeting.  The minutes were agreed as a true record and duly signed by the Chair.	LL
<b>1.3</b>	<b>Presentation of a Report from the Directors for the year ending 31<sup>st</sup> August 2017</b>	
	The Chair thanked staff and Governors for all their hard work and dedication over the last year. The Chair covered academic achievements, discipline strengths and the school budget. Premise changes were outlined which have provided additional accommodation for the whole school. Staffing was covered including changes to the governing body where several members have completed their terms as directors, one resigning due to ill health and the addition of a new Chair and new Clerk. <i>A copy of the full report from the Directors is attached Appendix 1</i>	
<b>1.4</b>	<b>Presentation of a Report from the Headteacher, Mr. Neil Hall</b>	
	Mr Hall said the school remains very close to the overall pupil admission number of 490 with 492 on roll at the end of the academic year. Exam results for 2017 provided some highlights with the school achieving the most level 9 or A* results in the school's history.	



WINCHCOMBE SCHOOL  
Chair of Governors Annual Statement 2016-17

The object of this annual statement is to review whether the aims and objectives set for the year were achieved.

Academically the measure of 5A\* - C GCSEs was marginally better than the previous year. This year saw the introduction of a new grading system for English and Maths.

Pupils achieving grade 4+ in English was slightly lower than in 2016 at 74%, this may have been due to the new style of exam and the set text chosen by the School on the advice of the exam board.

The maths results were better than previous years at 74%, additional lessons, the appointment of a Numeracy co-ordinator, work with parents and revision sessions, all assisted in this improvement.

Our Progress 8 score was slightly lower than the 2016 score but still above National average.

Unfortunately, a few students, supported by their parents, were not entered for 8 exams, this has an impact on the Progress 8 score but also on the chance for further education for these students. The Governors supported the School in their insistence in interviewing all parents and students when a request to drop a subject was made.

Students with an EHCP achieved above national average scores and the School is beginning to diminish the difference in Progress 8 between SEN and non-SEN students.

All our Y11 students went on to further education, apprenticeships or employment.

Discipline was identified as a strength of the school in the Ofsted inspection and the SLT and staff work very hard to maintain this. Last year there were 2 permanent exclusions and the equivalent of 67 fixed term exclusions. An additional layer was introduced into the School's discipline triangle, the Governor Behaviour panel, which met 3 times last year with some success. 84,000 positive house points were awarded last year compared with only 6,000 negative points. A change has been made to detentions for non-production of homework and this is now monitored and managed by H o D.

Prudent management of the school's budget has resulted in being financially stable. There are many pressures on school budgets with little increase in funding from the Government.

The governors re-formed the Community and Marketing committee to explore ways of generating additional income and we hosted a number of summer schools and have increased our lettings. We are looking to develop this in the future.

We have been able to work in partnership with Winchcombe Tennis club and have built new courts which are used by the School, the tennis club and general public.

Our extended hall was opened last year and has provided much needed additional accommodation for the whole school. The finance office was relocated back in the main building and the rather small meeting room was converted into the deputy head and SENCO's office which enabled a new and larger meeting room to be created from the HT's PA office. A small amount of redecoration was completed during the summer holiday.

The School is fully staffed and although there were a number of staff changes new staff have settled in well and have embraced the School's ethos. I would like to take this opportunity to thank all the staff for their hard work and dedication to the School.

There were a number of changes to the governing body with several members completing their terms as directors and one resigning due to ill health. Our chair of over, 8 years resigned in November and Our Vice Chair stepped up until September when Mrs Proctor became Chair. We also welcomed a new Clerk in June.

Overall, I consider that the School has had a satisfactory year.

Sue Proctor  
Chair of Governors

## **Report from the Headteacher – Mr Neil Hall 2016/2017**

The school remains at, or very close to our overall pupil admission number of 490 with 492 on roll at the end of our academic year.

Year 7 and 9 are over our pupil admission number and Years 10 and 11 slightly below. We remain fully staffed in all areas and were able to return a slight in year surplus on our budget.

*Exam Results* – 2017 providing some highlights with the school achieving the most level 9 or A\* results in the school's history. Multiple achievements in Maths, MFL and R&P. Areas for attention would be the underperformance of our Pupil Premium students, SEN students and boys.

*Site Security* – a successful CIF bid has enabled us to improve site security with a new fence and gates enabling us to control access to the site. We have seen a significant increase in the lettings income for the hire of school buildings and utilities and we aim to build on this in the forthcoming year.

*Winchcombe Tennis Club* is now well established at the School site and we are currently looking at the terms of our agreement with the tennis club for a longer-term arrangement. We continue to work in collaboration with numerous establishments including primary and secondary schools and our local community, although we are no longer part of a formal partnership with Isbourne Valley School.

The school continues to offer a wide range of extra curriculum activities for all our students with sport, music and cultural activities being offered in all year groups.

The *Winchcombe Citizen Award* is now well embedded in the school as we look to develop well rounded individuals who contribute not just to the academic aspect of the school but school life in general.